

## **PRIVACY POLICY RED-FIX**

### *Identity*

This privacy policy is used by the limited liability company “RED-FIX B.V.”, registered in the chamber of commerce of the Netherlands under the number 75410176 for the website and the RedFix platform (web and mobile app).

Our email address is:  
info@red-fix.nl

### *General*

We deem the careful handling of personal data to be of the utmost importance. Because of this, we will always carefully process and secure personal data. During processing personal data we adhere to the requirements set forth in the General Data Protection Regulation (GDPR). In this policy we explain which personal data we gather and use, and with what intent. We advise you to carefully read this policy.

### *Your rights*

Should you have questions regarding our privacy policy and/or information regarding the way we process, change or erase your personal data, you can always contact us at any moment.

As part of the GDPR you have the following rights:

- The right of access to, and rectification or removal of, your personal data, as well as the right to object to (further) processing of your data.
- The right to retrieve your data and/or transfer it.
- In the case the processing of personal data is based on consent, you have the right to withdraw this consent at all times.
- You have the right to file a complaint with the Dutch Data Protection Authority (Dutch DPA) regarding our processing of your personal data.

### *Modifications*

We reserve the right to modify this privacy policy at any time. Therefore, you should periodically check this policy to ensure you have taken notice of the latest version.

## **REDFIX WEBSITE**

### *Personal data*

By using our website you are providing us with certain data. This data may include personal data. We only process personal data that was directly given to us by you, or of which it is clear that it is provided to us to process.

### *Security*

We strive to secure our website against misuse and unauthorized access to personal data. One way of doing that is by using SSL secured connections. It is your responsibility to secure the devices you use to visit and use our website, for example by using adequate antivirus software.

### *Newsletter*

If you subscribe to our newsletter and we request data for that purpose, we will only use that data to send you our newsletter by e-mail. You may unsubscribe from the newsletter at any time by using the unsubscribe link in the newsletter. As soon as you unsubscribe we will immediately remove any

personal data which are or were related to the newsletter. The legal basis for processing the personal data is consent. In case you are a user of the RedFix platform, we send you e-mails regarding our products and services without consent, provided that you can always unsubscribe. The legal basis in that case is legitimate interest.

In addition to this we process your data for statistical purposes. This way we can obtain generic insights, such as insights into demographics.

We also gather your personal data in order to build a profile. We do this based on, for example, the links you click in the newsletter, your preferred reading device, or when you read the newsletter. The legal basis for building a profile in that case is the representation of a legitimate interest: the ability to provide better content for you. We will not process more personal data than necessary for this purpose and your interests, fundamental rights and freedoms will not be violated. In the event that you unsubscribe from the newsletter, your possible profile will also be deleted.

#### *Contact form*

If you want to ask a question or contact us you can use the contact form provided on our website. The data that you provide to us through this contact form will be used exclusively for the purpose of responding to your inquiry or comment. After responding to your request your personal data will be removed. The legal basis for processing personal data in that case is the representation of a legitimate interest: answering your inquiry or comment. We will not process more personal data than necessary for this purpose and your interests, fundamental rights and freedoms will not be violated.

#### *Chat*

In case you want to make use of the chat functionality, we process your name and e-mail address. The personal data you provide us with, will only be used by us for the chat conversation. After the chat conversation we delete your personal data. The legal ground to process your personal data is in this case our legitimate interest: the chat conversation enables us to support you better as an existing customer and -in case you are not a customer (yet)- we are able to help you making the right choice for a subscription. Your interests, fundamental rights and freedoms will not be violated.

#### *Third parties*

We may make use of the services of third parties to process personal data. These third parties will be referred to as “processors”. These processors will always operate under the responsibility of us and may never use any personal data for their own purposes. We have entered into data processing agreements with these third parties. It concerns our hosting provider and suppliers of online tools. We use these online tools to, for example, send the newsletter.

Personal data may be processed outside of the E.U. or E.E.A. In this case it would usually be in the United States of America. We ensure that the third parties processing your personal data are either Privacy Shield certified or work with the EU model contracts for transmission.

#### *Cookies*

Our website makes use of cookies. How we handle cookies is explained in our separate cookie policy.

#### *Websites or services of third parties*

This policy is not applicable for third-party websites or services that are associated with our website through links or other methods. We cannot guarantee that these third parties will process your personal data in a secure or reliable manner. We urge you to read the privacy policies or other (General) Terms & Conditions for these third-party websites or services, before making use of these

websites or services.

## **REDFIX PLATFORM**

### *Personal Data*

We always process the following personal data:

- desired salutation;
- your first name and last name;
- your (invoice) e-mail address
- your company name;
- your phone number;
- your preferred language;
- your address;
- your VAT number;
- and your user name and password;

In case you are a contractor, we additionally process:

- your desired hourly rate;
- your message preferences;
- your craft(s) and skills;
- your profile photo (in case uploaded) and bio;
- your driver's license(s)
- your languages;
- desired working area;
- information regarding payment(s);
- and your availability.

In case you list jobs, we additionally process:

- additional account credentials (for colleagues for instance, those are called subaccounts);
- your message preferences;
- your profile photo (in case uploaded);

For the rest we do not process any other personal data other than technical information which is necessary for the functioning of the RedFix platform, such as IP addresses which are logged in the webserver(s) logs, which are used for serving users the functionality of the RedFix platform. The logs are periodically rotated and eventually removed.

### *Purpose and legal grounds*

We process your personal data to execute the agreement. The legal ground to process your personal data for us is therefore the execution of an agreement.

A profile photo is not mandatory.

### *Security*

We strive to secure our platform against misuse and unauthorized access to personal data. One way of doing that is by using SSL secured connections. It is your responsibility to secure the devices you use to access the functionality of the RedFix platform, such as mobile phone or tablet, for example by using adequate antivirus software.

### *Third parties*

We may make use of the services of third parties to process personal data. These third parties will be referred to as “processors”, for example: our hosting provider. These processors will always operate under the responsibility of us and may never use any personal data for their own purposes. We have entered into data processing agreements with these third parties.

### *Duration*

We process and retain your personal data for the duration of the agreement between you and us. We delete your personal information after you closed down your RedFix account.

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## **COOKIE POLICY**

### *Identity*

This privacy policy is used by the limited liability company “RED-FIX B.V.”, registered in the chamber of commerce of the Netherlands under the number 71157581 for the website and the RedFix platform (web and mobile app).

Our email address is:

info@red-fix.nl

### *General*

On this website we make use of cookies. A cookie is a small file that is sent along with the pages of this website and which is saved on the device you use to access our website by the browser you use. The information stored in these cookies may be sent back to our servers on your next visit to the website. In this cookie policy we illustrate the implications for you as a user.

### *Consent*

We do not request consent for functional cookies and for cookies from Google Analytics (see below). For all other cookies we will request consent before placing them on your device.

### *Functional cookies*

Our website uses session cookies. These session cookies are used by default, by the software used to create our website. These session cookies mostly ensure a comfortable and undisturbed usage of our website. The session cookies are deleted automatically from your device when you close the browser. The website also uses session cookies to determine whether you are logged in.

### *Google Analytics*

Through our website we place a cookie from the American company Google, as part of the “Google Analytics” service. We use this service to track and create reports on the usage statistics of the visitors to our website. We have a processing agreement with Google which forbids them from using the obtained Analytics information for other Google services. In addition to that we have disabled passing along IP-addresses to Google through the Google Analytics service.

### *Retargeting cookies*

With your consent we use “retargeting cookies” of Facebook. When you visit websites of third parties, which third parties use Facebook, we can show you ads related to your prior visits to our website.

### *Questions*

In case you have questions regarding our cookie policy, you can always contact us.

### *Delete cookies*

Usually it is possible to delete the cookies through the browser settings. More information regarding turning cookies on or off and/or deleting cookies, you may find in the instructions of your browser or through the help functionality of your browser.

### *Changes*

We are entitled to change this privacy policy at any moment. We encourage you to read this privacy policy on a regular basis, to ensure you took notice of the most recent version.